

## ACCOUNTING and FINANCE DEPARTMENT

Job Title: Accountant with Tax Expertise

Company: Xonline

Location: Phnom Penh, Cambodia

Position Type: In-Office

About Us:

Xonline focuses on acquiring, managing, and monetizing online traffic. They attract users through SEO, SEM, social media, content marketing, and paid ads. Traffic is managed by analyzing user data, optimizing conversion rates, and maintaining customer relationships. Monetization methods include advertising revenue, e-commerce sales, paid content, and data sales. These companies continuously seek new channels, adopt emerging technologies, and track market trends to optimize and expand their operations, turning large volumes of traffic into revenue.

Role Overview:

As an Accountant with tax expertise at Xonline, you will be responsible for managing our financial records and ensuring compliance with local tax regulations. Your role will be crucial in optimizing our tax strategies, maintaining accurate financial statements, and supporting the overall financial health of the company.

Key Responsibilities:

- Prepare, examine, and analyze accounting records, financial statements, and other financial reports to ensure accuracy and compliance with legal and tax requirements.
- Manage and file tax returns, including VAT, corporate tax, and income tax, in accordance with local laws and regulations.
- Ensure timely payment of taxes and maintain up-to-date tax documentation.
- Provide advice on tax planning and strategies to minimize tax liabilities and maximize savings.
- Assist in the preparation of annual budgets, financial forecasts, and variance analysis.
- Monitor and reconcile bank statements and accounts.
- Collaborate with external auditors during audits and reviews.
- Stay updated on changes in tax laws and regulations to ensure the company's compliance.
- Handle payroll processing and ensure compliance with tax and labor regulations.

Qualifications:

- Bachelor's degree in Accounting, Finance, or a related field.
- Proven experience as an Accountant, preferably with a focus on tax management.
- In-depth knowledge of tax laws and regulations, particularly in Cambodia.
- Proficiency in accounting software and Microsoft Office, especially Excel.
- Strong analytical, organizational, and problem-solving skills.

- Excellent attention to detail and accuracy.
- Ability to work independently and manage multiple tasks simultaneously.
- Professional certification (such as CPA, ACCA) is a plus.

Skills:

- Strong organizational and time-management skills.
- Ability to handle sensitive and confidential information with discretion.
- Proficiency in English and Khmer (preferred).

What We Offer:

- Competitive salary and benefits package (USD 500 - 1,500).
- Opportunity to work in a collaborative and supportive team environment.
- Professional development and career growth opportunities.

How to Apply:

Interested candidates should submit their resume and a cover letter outlining their experience and qualifications to [x100sm00987@gmail.com](mailto:x100sm00987@gmail.com).

For more information, contact us via Tel/Telegram: 015416898.